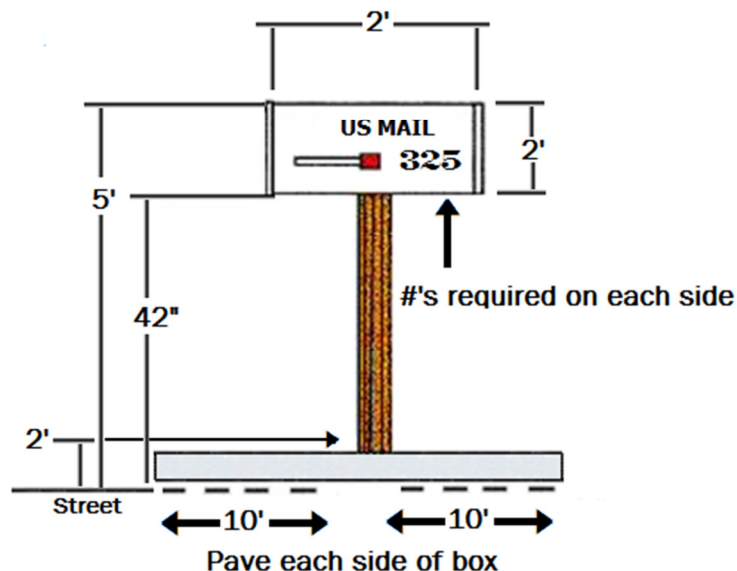


## Mailbox Requirements (Excerpt taken from Chapter 24 of City of Lakeway Code of Ordinances, Section 24.02.448)



### General Requirements

Each improved lot shall be permitted to have only one (1) mailbox structure located in the street right-of-way. For all nonresidential structures and uses and in some residential areas, cluster-type mailboxes may be required. Masonry mailboxes are not required in the city.

### Permitting Requirements

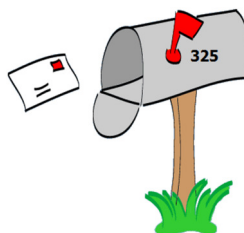
An individual permit is not required to construct or re-construct a mailbox. However, the mailbox must comply with all code required regulations.

### Location

All mailbox structures must be located a minimum of two (2) feet off the hard surface of the street. The area in front of each mailbox must be paved ten (10) feet on each side of the box, if possible, but will not encroach in front of the adjoining properties. This will provide easy access to the box by the mail carrier (up to the property line), and will preclude damage to grass or other ground coverings.

### Size

Mailbox supporting structures that are made of masonry or stucco materials shall not be larger than two feet (2') by two feet (2') in cross section, including all bands, rowlocks and trim, nor taller than five feet (5') above the street pavement. The bottom of the mailbox shall be located forty-two inches (42") above the street. No other structures, including planters or flower boxes, may be attached to the mailboxes.



### Address Number

(1) Each mailbox is required to have the address number clearly posted on both sides of the box/structure or on the front if at the end of a cul-de-sac. Address numbers shall not be less than three inches (3") in height and shall be in colors that contrast with the color of the mailbox and supporting structure to ensure their visibility. Mailbox lighting is not permitted except for small lights encased in the structure which down-light the numbers.

(2) Existing mailboxes without identifying addresses shall install identification as required above within six (6) months of the effective date of this article.

*Mailboxes must be located a minimum of 2' off the hard surface of the street. The area in front of the box must be paved 10' on each side of the box.*

*Each mailbox is required to have address numbers at least three inches (3") in height posted on both sides of the box (or on the front of the box if at the end of a cul-de-sac)..*